

# Upton Parish Council

## Annual Plan 2024-25

- Recruit a new Councillor to fill the current vacancy.
- Establish the required Training for the Parish Clerk and Councillors and ensure the training complies with current standards.
- Set the Annual Precept and Budget for submission in January 2025
- Produce clear and accurate financial documents. The Parish Clerk to ensure that information is available at all Parish Council Meetings and on reasonable request from members of the public.
- Undertake annual reviews of processes & supporting documents as required to ensure compliance.
- Review the Parish Clerk's salary annually in December, following the Clerk's annual appraisal in October. Any change to salary is ratified at the January meeting & applied from 1 April.
- Ensure that Upton Parish Council Documents are statutory compliant and available on the village website as appropriate.
- Work effectively within the established Planning Framework, responding to planning consultations in a timely manner & taking account of resident's views as appropriate, to achieve outcomes that enhance or are of benefit to the village whilst protecting the North Wessex Downs AONB
- Continue to support village organisations such as UVHAT, Uptonogood & the PCC as appropriate.
- Continue to maintain the Recreation Ground and Play Equipment to a high standard.
- Improve standards of maintenance of Play Equipment and sports facilities
- Improve and maintain communal village areas.
- Continue the financial support for electronic distribution of Upton News
- Improve standards of waste management on the recreation ground & within the village